



## FAS Finance & Investment Limited

Corporate Office: Suvastu Imam Square (4th & 5th Floor), 65, Gulshan Avenue, Gulshan-1, Dhaka-1212

# Notice of the 24<sup>th</sup> Annual General Meeting

Notice is hereby given that the 24<sup>th</sup> Annual General Meeting (AGM) of the shareholders of FAS Finance & Investment Limited will be held on Tuesday, November 30, 2021 at 11:00 a.m. by Virtually through using Digital Platform to transact the following proceedings:

### AGENDA

01. To receive and adopt the Directors' Report, Auditors' Report and Audited Financial Statements of the Company for the year ended December 31, 2020;
02. To declare dividend for the year ended December 31, 2020;
03. To elect/re-elect Directors;
04. To appoint the Auditors for auditing Financial Statements for the year ended on December 31, 2021 and to fix their remuneration;
05. To appoint the Auditors for auditing Corporate Governance for the year ended on December 31, 2021 and to fix their remuneration;
06. To confirm the re-appointment of Mr. Pritish Kumar Sarker as Managing Director & CEO of FFIL;
07. To confirm the appointment of Mr. Mohammed Nurul Amin, Dr. Muhammad Saifuddin Khan, Brigadier General Abu Sayeed Mohammad Ali (LPR), Dr. Syed Abdulla Al Mamun FCMA and Mr. Salim as Independent Directors in the Board of FFIL;
08. Miscellaneous if any, with the permission of the Chair.

By order of the Board

Sd/-

**Md. Zahid Mahmud**

Company Secretary

Dated: November 15, 2021

### Notes

1. November 14, 2021 is the 'Record Date' to determine the Shareholders' entitlement to the dividend and their eligibility to attend and vote at the meeting.
2. The Board of Directors recommended No Dividend subject to the approval of the shareholders.
3. Pursuant to the Bangladesh Securities and Exchange Commission (BSEC) Order No. SEC/SRMIC/94-231/25 dated July 08, 2020 the imminent 24<sup>th</sup> Annual General Meeting of the Company shall be conducted via live webcast by using Digital Platform.
4. Link for joining the Annual General Meeting through Digital Platform and details login process will be notified to the Shareholders e-mail address. Full login/participation process for the Digital Platform Meeting will also be available on the Companies official website: [www.fasbd.com](http://www.fasbd.com).

5. A member eligible to attend and vote at the Annual General Meeting may appoint a proxy to attend, speak and vote or abstain from voting in his/her/its/their stead. The Proxy Form duly completed and stamped must be deposited at the Registered Office of the Company no later than 72 hours before the time set for holding the meeting.
6. Members are requested to notify change of their address, bank account details, contact number, e-mail address and 12 digits E-TIN number (if any), through their respective Depository Participants well in advance.
7. Annual Report, Attendance Slip and Proxy Form along with the notice will be sent to all the Members by Courier Service/Post. The Shareholders may also collect the Proxy Form from the Registered Office of the Company.

**Special Note**

As per BSEC's notification dated 24 October 2013, no food box/gift/gift coupon etc. will be given at the Annual General Meeting.